

Memorial Meeting for Worship Plan

Deceased's Name:

Family Contact Person, address, phones

Final Wishes on file or from family

Funeral Home

Interment?

Plaque?

Notification of Friends and Relatives?

Newspaper?

Memorial Service

Date

Time

Location

Facing Bench Friendly Presence

Reading- Introduction to Quaker Worship

Ramp?

Parking

Childcare

Memorial Leaflet?

Reception?

___Hospitality coordinator:

Hospitality for travelers?

Notify Burial Committee:

Clerks of ___Meeting, ___Overseers, ___Property and Grounds
___Caretaker for Memorial Meeting, Parking and Burial

Conduct of Meeting for Worship:

Attendees arrive and take seats in Meetinghouse; family gathers in Common Room
Family enters and takes seats in first two benches, both sides, in front of facing
benches; _____ welcomes attendees:

“On behalf of the _____ family, I want to welcome you to this
memorial service for _____, who was known as
_____ to his/her family and _____ to his/her Eastern Shore friends and
neighbors. Third Haven Friends will remember him/her
from _____.

“A memorial service, after the manner of Friends, is a Meeting for Worship in
which we remember _____. The service begins with a period of silent worship
where we focus our thoughts and memories of _____. Out of this silence will
come messages. All are encouraged to offer their thoughts and memories
of _____. It is helpful to allow some time between messages so that we can reflect
upon each message.

“The service will conclude with a handshake, at which time all are encouraged to
greet one another in like manner. Family members will depart; an informal reception will
be held in the building just behind me, where the _____ family will meet with everyone.
All are welcome to attend this reception.”

(Family members may choose to read a selection)

Few Minutes Later Clerk of Meeting and designee shake hands; all shake hands;
family departs; memorial service concludes.